

~~CONFIDENTIAL~~DCI/ICS 1004-87  
21 December 1987

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MEMORANDUM FOR: [REDACTED]

FROM: [REDACTED]

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Director, Community Counterintelligence and Security  
Countermeasures Office/Intelligence Community Staff

SUBJECT: DCI Security Seminars - 1989

1. We request that you reserve conference facilities for DCI-sponsored seminars during calendar year 1988 as follows:

<u>Dates</u>	<u>Topic</u>	<u>Location</u>
20-24 March	Personnel Security	Auditorium
17-21 April	Physical Security	Auditorium
22-26 May	Personnel Security	Auditorium
26-30 June	Physical Security	Auditorium
11-15 September	Physical Security	Auditorium
2-6 October	Security Education	Auditorium
23-27 October	Personnel Security	Auditorium
13-17 November	Physical Security (SCI Contractors)	Auditorium

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2. All seminars require overnight accommodations and meals for attendees plus an undetermined number of guest speakers and staff support personnel. Because of class size, the Auditorium will be required for the October Security Education Seminar (40 attendees) and the November Physical Security Seminar for SCI contractors (35 attendees). The remaining seminars are limited to 32 attendees and preferable should also be conducted in the Auditorium. Use of the Art Room, should this become necessary, would dictate that the number of attendees, staff support personnel, and observers would have to be reduced. [REDACTED]

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3. Your continued support of this important series of security training seminars is appreciated. [REDACTED] of the CCISCM Office is the point of contact for the above seminars and can be reached on [REDACTED] (secure).

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